



**AC Board Meeting
Tuesday 9 December, 2025 at 5:00pm**

Present:	Stephen Miller	Deputy Presiding Member
	Emil Huch	Parent Representative
	Akaau Nicholas	Parent Representative
	Seema Khan	Parent Representative
	Daniel Strid	Staff Representative
	Quentin Agliam	Student Representative
	Kylee Jefferies	School Leader

Apologies:

Hinekura Ngataki	Presiding Member
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It was then moved that the apologies be accepted.

Moved:

Seconded:

Carried:

Declaration of conflict of interest:

In Attendance:

Members of the public:

Agenda Item	Discussion
<i>Property (MOE)</i>	
<i>AC Board Minutes for Oct/Nov, to be ratified on November 11, 2025.</i>	<p><i>The AC Board accepts and ratifies the Oct/Nov 2025 Board Minutes.</i></p> <p style="text-align: right;">Moved: Sm Seconded: Ds</p>
School Leader Report	<ul style="list-style-type: none"> ● <i>Teaching practice certificates process</i> ● <i>Work Visa expiry process</i> ● <i>Literacy update for the year</i> ● <i>Upcoming changes to 10LIT</i> ● <i>Next year we will be looking to change what we will be doing for 10LIT, learners who need extra support.</i> ● <i>RTLB services coming in to support our SENCO and Te Wahi Awhina to do testing.</i> ● <i>Lit and Num Specialists facilitated PLD for our staff</i> ● <i>Local primary schools (PAT) testing</i> ● <i>Huge changes in our junior school but impactful changes.</i> ● <i>Enviro school agreement with Alfriston College. Staff member in charge - Jaime McCafferty</i> <p>Resolution:- <i>The Board supports Alfriston College to be involved with Enviro Schools Programme.</i></p> <ul style="list-style-type: none"> ● <i>Annual Plan - strengthening our goals that we have had this year. This year was implemented, next year shifting to embedding BLS.</i> ● <i>Annual plan reviewing - bit wordy, sets direction for the year, looking at the strategic goals. Lit/Num, attendance, Maori/Pasifika learners, and special learning needs.</i> ● <i>10YPP for 2025/2026</i> <p style="text-align: right;">Moved: EH</p>

	Seconded: Ds
<p>Monthly Finance Report</p> <p>Replacement of Pavers and Bench Tops</p> <p>School signage</p>	<p>It was then moved that the following from the Monthly Management Accounts - Nov/Dec 2025 be Accepted- Sm & Ds</p> <p>Pavers</p> <ul style="list-style-type: none"> ● Health & Safety issues, move ahead with concreting, recommendation to move the trees, but if they are removed this takes away the shade and landscaping. Move the roots instead of the tree. <p>Election Signage</p> <ul style="list-style-type: none"> ● Moved:- SM moves that he approves the project commencing. Electronic signage as this is easier to manage as a school. ● Moved:- The AC Board moves forward with the expenditure budget. <p>Canopy Project update</p> <ul style="list-style-type: none"> ● Resolution:- The AC Board approves permission to put forward a grant application to the Lotteries Commission. <p style="text-align: right;">Moved: Sm Seconded: Ds</p>
External Funding (Four Winds)	<ul style="list-style-type: none"> ● Resolution:- The AC Board supports the application to the external funding application to four winds.
<u>Te Tiriti Statement Draft</u>	<ul style="list-style-type: none"> ● Resolution:- The AC Board supports the draft of the Te Tiriti Statement template, this statement is to be placed on AC Letterhead and sent to the community as well as, live on the AC Facebook page.

4. IN-COMMITTEE

It was then moved that the AC Board go 'into committee' to discuss matters relating to staff members and students and matters of a commercially sensitive nature, this being necessary to protect the privacy of the individuals under Section 9 of the Official Information Act 1982.

At: 6:27pm

<i>Moved:</i> <i>Seconded:</i>

OUT OF IN-COMMITTEE

At: 7:00pm
<i>Moved:</i> <i>Seconded:</i>
<i>In committee items to be released to main minutes:</i>

Actions for next meeting

Action	Who	Timeframe

Meeting closing time: 7:30pm

Signed by: Hinekura Ngataki - Presiding Member.
Date: February 24, 2026