



**NovAC Board Meeting
November 11, 2025 at 5:00pm**

Present:

Kylee Jefferies	School Leader
Stephen Miller	Parent Representative
Hinekura Ngataki	Parent Representative
Akaau Nicholas	Parent Representative
Seema Khan	Parent Representative
Daniel Strid	Staff Representative
Quentin Agliam	Student Representative

Apologies:

Emil Huch	Parent Representative
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It was then moved that the apologies be accepted.

Moved:

Seconded:

Carried:

Declaration of conflict of interest:

In Attendance:

Members of the public:

Agenda Item	Discussion
AC Board Minutes for Aug/Sep , to be ratified on November 11, 2025.	<p>The AC Board accepts and ratifies the August/September 2025 Board Minutes.</p> <p style="text-align: right;">Moved: KJ Seconded: Sm</p>
Delegations of the AC Board	<p>The AC Board reviewed the Delegations List and conducted a vote on the nominated members. It was resolved that the delegations be assigned to the members listed below:</p> <p><u>Disciplinary Committee</u> Case by case involving all members.</p> <p><u>Health & Safety Committee</u> Daniel Strid (Staff Representative) Seema Khan (Parent Representative) Sarah Loomb (Senior Leader) Kylee Jefferies (School Leader)</p> <p><u>Deputy Presiding Member</u> Stephen Miller</p> <p><u>AC Board Presiding Member 2025</u> Hinekura Ngataki</p>
School Leader Report	<ul style="list-style-type: none"> ● 2026 Year 9 Learner Transition Info ● Attendance Update ● Te Kaha o Roto update ● Draft Curriculum ● Legislation changes ● ERO final report ● Heath & Safety Policies to be updated ● HR report ● Property update ● Term 3 AIP review <p>It was then moved that the following from the School Leader Report be accepted.</p> <p style="text-align: right;">Moved: HN Seconded: AN</p>
Monthly Finance Report Draft Budget 2026 Cafeteria Sales	<ul style="list-style-type: none"> ● STP & Staffing ● Proposal for digital sign due to damage of current sign. ● Projected roll and funding. ● Sale of cafeteria equipment <p>It was discussed from the report that the fridges used for lunch sandwiches are not utilised because the school</p>

	<p><i>doesn't have the funding to provide the sandwiches. The AC board then resolved to proceed with the sale of the fridges to staff first.</i></p> <p><i>It was then moved that the following from the Monthly Management Accounts - Oct/Nov 2025 be Accepted.</i></p> <p style="text-align: right;">Moved: Sm Seconded: An</p>
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4. IN-COMMITTEE

It was then moved that the AC Board go 'into committee' to discuss matters relating to staff members and students and matters of a commercially sensitive nature, this being necessary to protect the privacy of the individuals under Section 9 of the Official Information Act 1982.

At: 6:27pm	
	Moved: Sm Seconded: HN

OUT OF IN-COMMITTEE

At: 6:48pm	
	Moved: Sm Seconded: HN
<i>In committee items to be released to main minutes:</i>	

AOB
<i>The AC Board discussed the recent Legislation changes and requested all members to allow the time to determine the response for the school community, as time will give the board knowledge of how they should approach this.</i>

Actions for next meeting

Action	Who	Timeframe

Meeting closing time: 7:30pm

Signed by: Hinekura Ngataki (Presiding Member)

Date: Nov 11, 2025.