

Alfriston College Chromebook Hire Scheme (v3 2024 onwards)

Parent and Learner Agreement



Alfriston College is a BYOD (Bring Your Own Device) school and we expect learners to have their own device to use at school and at home. Our experience with learning and working from home over recent years, and the move to online learning and online-only NCEA assessment, has shown us that learners having their own device is essential. To support whānau with providing learners their own device you may hire a school-owned Chromebook¹ for the initial fee of **\$100 for the first year and then \$60 for each year that the hire is renewed after that**. If the hire is not going to be extended for the following year the Chromebook must be returned to school.

Name of Learner	
Learner's ID number	
Learner's Year Level	
Parent or Caregiver <i>I have read and understood the information in this document and agree to my child being provided with a school Chromebook for the initial fee of \$100 for the first year.</i>	Signature: Date:
Learner <i>I have read and understood the information in this document and agree to the safe and proper use of the Chromebook at home and at school, and to bring it to school every day.</i>	Signature: Date:

How does my child get a Chromebook?

Firstly, you need to read and agree to the terms and conditions in this document and return a completed and signed copy to school. The \$100 initial hire fee can then be paid either in person at the Cashier's Office or by direct credit to the school's account. Once payment is received your child will then be issued their Chromebook. At the end of the first year of hire, the hire must be renewed for the following year, and the \$60 fee to renew the hire must be paid. We will send you an invoice as a reminder of this.

Why does my child need a Chromebook?

To get the best learning experience every child and whānau needs to be digitally connected to their learning through the websites, email, Google Classrooms and a multitude of other digital platforms that are in everyday use in education. From 2024 onwards some NCEA assessments will be online exams only. Much of your child's learning will be delivered digitally and our primary means of communication and sharing information with whānau is also digital.

What if I don't have an Internet connection at home?

If you don't have an internet connection at home then please ask us about Skinny Jump which is a scheme to provide free wireless internet for homes without a connection. And even without internet access at home, a Chromebook will still be needed for school.

¹ Throughout this document, Chromebook refers to the Chromebook device itself and the matching charger.



How are the Chromebooks managed?

All hired Chromebooks are under Alfriston College's Chrome Management. This means that the school retains ownership and some control of how the Chromebook can be used. This is to help keep learners safe online. It also means that Chromebooks can be disabled by us if needed.

Can I buy a Chromebook from the school?

We do not sell Chromebooks. If you want to buy a Chromebook you can buy one from a retailer such as Noel Leeming or PB Tech for around \$350. We can also put you in touch with the *Good Shepherd Trust* or *Vaka Tautua* who may be able to offer you a *No Interest Loan* to cover the cost of buying your own.

What happens if my child moves schools or doesn't need the Chromebook any more?

If your child moves schools, or no longer needs the Chromebook then it must be returned to Alfriston College. There will be no refund of the fee paid for any part year that your child uses a Chromebook for.

What happens if the Chromebook is lost, damaged or stolen?

The safekeeping of the Chromebook is the responsibility of you and your child.

- If the Chromebook is damaged it must be returned to Alfriston College. The hire will be cancelled and no refund will be given.
- If the Chromebook is stolen or lost then the loss must be reported to Alfriston College. The hire will be cancelled and no refund will be given.
- Lost, damaged or stolen Chromebooks will be disabled so they cannot be used by anyone.

How should my child keep the Chromebook safe?

Although Chromebooks are built to be used by children in school, rough handling can still damage them, especially the screen and the charging port. We recommend the use of a hard case to protect the Chromebook while it is in the school bag. Most breakages happen when school bags are stood on or thrown about with the Chromebook inside, when the Chromebook is picked up by the screen, when the charging cable is yanked out of the port, or at home when other siblings fight over who uses it.

What happens if the Chromebook develops a fault?

If the Chromebook develops a fault it must be returned to Alfriston College for checking. A replacement Chromebook will be provided if the fault is due to component failure and not as a result of damage.

What happens when my child finishes school?

When your child finishes school the Chromebook and charger must be returned to Alfriston College.

How is the Chromebook assigned to my child?

We will book the Chromebook out to your child through our Library loan system and also record the serial number of the Chromebook, and its school asset number in our database on your child's KAMAR record. Learners must not swap Chromebooks with their friends and should really be the only person who uses the Chromebook.

Will Alfriston College cancel the hire for any reason?

Yes, Alfriston College reserves the right to cancel the hire and disable and take back the Chromebook at any time if the Chromebook is abused, or your child breaches the *Digital Technologies & Cybersafe Learner Use Agreement* that was signed at enrollment. We will also cancel the hire and disable and take back the Chromebook if the annual hire fee is not paid.

How do I pay online?

Please make a direct credit to the school's bank account² (see details at the bottom of the page). Please make sure that you use your child's school ID number and first and last names in the reference boxes so we can match the payment to your child.

² Bank: **ASB** Account name: **Alfriston College**

Account number: **12-3032-0139174-00**