

# Special SCHOOL LEADER'S REPORT: 2-20 March 2020

Because of COVID-19 and the government's response, the school finished early at 3pm on Monday 23 March. This was to allow staff to meet to ensure there was consistent messaging on Covid-19 during the next two days of Meet The Amokura meetings (on Tuesday 24 March and Wednesday 25 March). The meeting would also enable preliminary discussion on our response to the possibility of school closing and on-line learning taking over.

At 2pm that day the PM announced that all learners would stay at home as the country prepared to go into lock down; according to the government's Covid-19 Alert levels, the country moved to Alert Level 3 immediately after her announcement. The planned MTA meetings were subsequently cancelled. This also meant only teachers who were not part of the high-risk category would come into school over the following two days to prepare for delivery of on-line learning. Staff who could not come into school because of Covid-19 restrictions would 'work from home'. At midnight Wednesday 25 March, the country moved to Alert Level 4. From Thursday 26 March, the country went into total lockdown and self-isolation for all, excluding essential workers and services.

Access to school is restricted to all until the end of the lockdown period. The Term 1 holidays will begin early, from 30 March. Term 2 will begin on Wednesday 15 April, but everybody will be working and learning from home. Should the lock down period end as currently planned, the school site will reopen on 28 April.

Our learning from home provision is through google applications. All learners can access current learning and assessment through our google platform. New learning and virtual classrooms will begin on Wednesday 15 April. It is expected that all teachers will run virtual classrooms using google classroom as they are currently timetabled. They will also use other applications as they see appropriate and relevant.

Many learners left before the lock down with printed material if they did not have adequate access to the internet. During the lock down period, learners without access to on-line learning will be provided with printed lessons / activities. The MOE will be leading and delivering this as access to our school site is strictly restricted.

The MOE has been very supportive and have provided excellent leadership to ensure schools are doing the best they can for their staff and learners.

## Strategic Decisions / Discussions

- Covid-19 and Staffing
- BOT plan of works

## Strategic Monitoring

### Assurance Report on #TakeAction2020

<b>2020 STRATEGIC GOAL</b> <b>I will have learning opportunities that challenge me and my knowledge about my world</b>	<b>STRATEGIC LEARNING OPPORTUNITIES:</b> <ul style="list-style-type: none"><li>• Technology projects in Y12 / Y13</li><li>• Pacific Food Lab in Y11 Technology PBL led by Chef Grant Allen</li></ul>
<b>2020 STRATEGIC ACTION</b> <b>From my learning, I will take action to make sense of new knowledge and use it to better my</b>	<b>EOTC LEARNING OPPORTUNITIES:</b> <ul style="list-style-type: none"><li>• AC Culture Day; Polyfest 2020 cancelled</li><li>• March EOTC cancelled or postponed because of Covid-19 restrictions</li></ul>

<p>confidence, connections, competence and character</p> <p><b>OUR MAIN THING</b>  <b>Belong</b>  <b>Learn</b>  <b>Succeed</b>  <b>Have Confidence Tu Maia, Connection Whakapapa, Competence Maatau, and Character Ahuatanga</b>  <b>Be caring, collaborative and wise, a thinker</b>  <b>Be creative, curious and enterprising</b>  <b>Persevere</b>  <b>Be resilient, always joyful</b></p>	<p><b>STP: TRADES ACADEMY / STAR / GATEWAY / TRANSITION</b></p> <ul style="list-style-type: none"> <li>Suspended from 24 March</li> </ul> <p><b>STAFF PLD OPPORTUNITIES:</b></p> <ul style="list-style-type: none"> <li>All external PLD Suspended until further notice</li> </ul> <p><b>EVENTS &amp; COMMUNITY</b></p> <ul style="list-style-type: none"> <li>Polyfest 2020 cancelled</li> </ul> <p><b>STRATEGIC VISITORS:</b></p> <ul style="list-style-type: none"> <li>Chef Grant Allen and a team from his Cooking School</li> <li>Rob Mocaraka and “Shot Bro” and to attend his show, school leaders from Manurewa High, Greenmeadows, Randwick Park, Takanini, RTLB Manurewa cluster, MOE Auckland Office, MOE Botany Office, OT Manurewa</li> </ul>
<p><b>2020 SCHOOLWIDE TARGETS</b></p> <p><b>ATTENDANCE</b></p> <ul style="list-style-type: none"> <li>Using appropriate data specific to learners in individual learning spaces, design appropriate interventions to significantly reduce the number of learners, especially Maori and Pasifika, who are not attending regularly</li> </ul> <p><b>ENGAGEMENT</b></p> <ul style="list-style-type: none"> <li>Using appropriate data specific to learners in individual learning spaces, especially Maori and Pasifika, design appropriate interventions to significantly reduce suspensions, stand downs and engagement referrals to SLT</li> </ul> <p><b>ACHIEVEMENT</b></p> <ul style="list-style-type: none"> <li>Reduce the number of learners performing below their expected achievement level and using appropriate data specific to learners in individual learning spaces, design appropriate interventions to significantly reduce the number of learners performing below their achievement level</li> </ul>	<p><b>ATTENDANCE:</b></p> <ul style="list-style-type: none"> <li>MOE instruction to mark learners with absence code ‘F’ - Not in class; Attending an off-site course/class; not in class but is on a legitimate off-site school-based course</li> </ul> <p><b>ENGAGEMENT:</b></p> <ul style="list-style-type: none"> <li>SDs carried out already; new learners and mostly Y9s</li> <li>One suspension withdrawn after series of family conferences</li> <li>New Whanau and Advisory implemented; MTA meetings cancelled</li> </ul> <p><b>ACHIEVEMENT:</b></p> <ul style="list-style-type: none"> <li>NZQA planning for impact of lockdown period and possible increased learning from home</li> </ul> <p><b>LEARNER SUCCESSES:</b></p> <ul style="list-style-type: none"> <li></li> </ul> <p><b>STAFF SUCCESSES:</b></p> <ul style="list-style-type: none"> <li></li> </ul> <p><b>STRATEGIC TARGETS INTERVENTIONS:</b></p> <ul style="list-style-type: none"> <li>Rob Mocaraka and Shot Bro programme</li> </ul>
<p><b>Comply with National guidelines and standards for Planning and Review, Employment, Finance and Property and Hauora</b></p>	<p><b>STRATEGIC EVENTS / INTERVENTIONS</b></p> <ul style="list-style-type: none"> <li>2019 AoV and 2020 Annual Plan sent to MOE</li> <li>Audit of accounts and Annual Report suspended</li> <li>MOE have implemented emergency package to ensure minimum impact on wages and salaries; contingent workforce also catered for</li> </ul>

## Risks & Strategies [Variance report]

- **Finance**  
Audit and Financial Report suspended
- **Curriculum**  
Impact of Learning from home on line
- **Staff Management**  
No variance to report
- **Asset Protection**  
Work using Investment package to be confirmed
- **Health & Safety**  
Covid-19 lockdown; there are currently no cases connected with Alfriston College
- **Legal Compliance**  
No variances to report

## Significant Governance Information

- Reviews on Education Conversation continues
- NZSTA have bulletins on working through the lock down and Covid-19 impact

**Robert Solomone**

*School Leader*

*March 2020*