

## Computing / Cybersafety Learner Use Agreement

### Learner

I understand that

- I cannot use the information technology resources or internet at school without signing and handing in the completed enrolment form.
- Computers and other communication technology equipment that belongs to Alfriston College are intended for educational purposes. Any other communication technology equipment that I use within the school environment (e.g. mobile phone) will be used in accordance with the school regulations.
- When using a global information system such as the Internet it may not always be possible for the school to filter or screen all material which is inappropriate, (e.g. legal pornography), dangerous, (e.g. bomb designs), or illegal (e.g. child pornography or stolen credit card numbers). It is therefore each learner's responsibility not to initiate access to such material, to distribute such material by copying, storing or printing, or have any involvement with such activity.
- When using the email facilities at school, it may not be possible for the school to monitor or filter all messages; it is therefore each learner's responsibility to ensure that any electronic correspondence will not cause offence or be otherwise inappropriate.
- The school will view seriously involvement in any incident in which communication technologies are used to facilitate misconduct e.g. harassment, bullying, plagiarism, exam cheating etc.
- The school reserves the right to check at any time, work or data related to communication technologies in the school environment.

### I will take care of information technology resources, including

- I will not damage computer equipment or furniture and will use the resources with due care.
- I will not use any school computers for games (unless approved by a Senior Leader).
- I will not attempt to breach copyright (e.g. by illegally copying software).
- I will not bring software from home to use on an Alfriston College device.
- I will not plagiarise by illegally copying text without referencing the source.

### I will be considerate to other users, including

- I will not monopolise equipment.
- I will not deliberately waste computer resources (e.g. unnecessary printing).
- I will not intentionally disrupt the smooth running of any computer or the school's network (including use of someone else's account or by-passing logon security)
- I will not scan or display graphics, record or play sounds, or type messages that could cause offence to others.
- If I accidentally encounter inappropriate, dangerous or illegal material I will immediately remove it from the screen/turn off the screen and notify a supervising learning leader without disclosing the material to any other learner.

### I will respect the need for privacy and security, including

- I will not share my password or account with anyone (you will be responsible for any agreement violations traced to your account).
- I will not reveal my home addresses or phone numbers, mine or anyone else's, in cyberspace.
- I will use external computer storage devices (e.g. USB's, external hard drives) only in accordance with the school regulations.
- I will not attempt to upload or create computer viruses or be involved with other forms of electronic vandalism.
- I will immediately report any cyber safety problems to a class teacher or Assistant Principal.

### I accept that

Breaching this agreement (or any involvement in such a breach) may result in my access to the Computing and Communication Technology resources at Alfriston College being withdrawn, which could make me ineligible to continue studying a particular subject. I also understand it could result in contact of my parents/guardians and/or in disciplinary action by the School.

### Parents or Guardian

#### General use of computing/communication technology resources

As the parent or guardian of this learner, please read the Computing / Cybersafety Learner Use Agreement with them to ensure he/she understands his/her obligations. The computer/communication technology resources at Alfriston College are designed for educational purposes and that any breach of the rules and conditions as set out in this agreement can lead to loss of privileges or disciplinary action. If your child steals or damages equipment this could result in a bill for the cost of replacement parts or repairs. This agreement applies to communication technologies your child brings into the school environment.

**Access to cyberspace** Alfriston College will take all appropriate measures to minimise the risk of exposure to illegal, dangerous or inappropriate material in cyberspace, accessed through such means as the Internet, email or text messaging. The school emphasises that ultimately it is each learner's responsibility not to initiate access to, or have any involvement with, such material.

### Related Resources

#### Websites

<a href="http://www.netsafe.org.nz">http://www.netsafe.org.nz</a>	<a href="http://www.cyberkidz.co.nz">http://www.cyberkidz.co.nz</a>
<a href="http://www.cybersmartkids.com.au">http://www.cybersmartkids.com.au</a>	<a href="http://disney.go.com/cybersafety">http://disney.go.com/cybersafety</a>
<a href="http://www.netsmartz.org">http://www.netsmartz.org</a>	

Signature of Learner \_\_\_\_\_ Date \_\_\_\_\_