

JOB DESCRIPTION: Senior Leader

Guiding Principles: As a member of the Senior Leadership Team I will ensure my actions:

- Develop a school culture that is learning focussed [and inclusive for members of the school community]
- Help to develop effective learning leaders that strive to provide culturally appropriate relationships and contextual learning
- Ensure that self-review and evaluation is an integral part of my role
- Be mindful of and responsive to our specific context and areas of national educational interest

Strategic Goal: Overview and coordination of the assigned Senior Leaders portfolio strategic goal by:

- Working with key personnel regarding the accomplishment of strategic directions/annual plan goals
- Providing and progress/update report on key outcomes and future directions [evidence based]

Strategic Directions: Responsible for the achievement of the annual goals/directions of the assigned Senior Leaders portfolio and year level cohort

Operational Systems: Responsible for the maintenance, review and development of the assigned Senior Leaders portfolio operational systems and procedures including:

- appropriate whole school events
- appropriate budget responsibilities

Direct Reportees: Direct, coordinate and oversee the work of direct reportees to ensure that:

- Key outcomes of job descriptions are met
- Key outcomes of annual plan are achieved
- Appropriate self-review occurs and progress outcome reports are written

Reportees as appropriate to the assigned Senior Leaders portfolio

- [see Portfolios Summary]