



# Alfriston College International Application for Enrolment

Date of Application \_\_\_\_\_

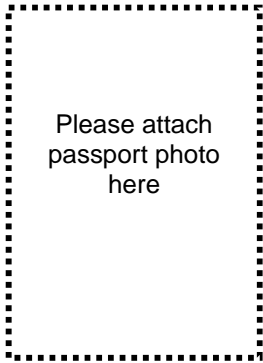
**YEAR LEVEL: (Please tick the year level which applies)**

Year 9  Year 10  Year 11  Year 12  Year 13

**START DATE:**

Term 1  Term 2  Term 3  Term 4  Year: 20[    ].

Length of course: [    ]Terms



---

**DETAILS OF STUDENT**

Gender:    Male  Female                       Date of Birth \_\_\_\_\_

Last Name (as on passport): \_\_\_\_\_

First Name (as on passport): \_\_\_\_\_

Known As: \_\_\_\_\_

Nationality: \_\_\_\_\_                      Religion: \_\_\_\_\_

First Language: \_\_\_\_\_

Student Email: \_\_\_\_\_

Student Mobile Number: \_\_\_\_\_

---

**PASSPORT DETAILS**

Passport Number: \_\_\_\_\_ Student Visa Issue Date: \_\_\_\_\_

Passport Expiry Date: \_\_\_\_\_ Student Visa Expiry Date: \_\_\_\_\_

---

**PARENTS DETAILS**

Mother's Last Name: \_\_\_\_\_

Father's Last Name: \_\_\_\_\_

Mother's First Name: \_\_\_\_\_

Father's First Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Occupation: \_\_\_\_\_

Occupation: \_\_\_\_\_

Telephone Number (    ) \_\_\_\_\_

Telephone Number: (    ) \_\_\_\_\_

Mobile Number: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Email Address: \_\_\_\_\_



# Alfriston College International Application for Enrolment

## AGENTS DETAILS

(Only applicable if you are using an agent)

Name of Agency: \_\_\_\_\_

Agent Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Contact Phone Number: ( ) \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email of Agent: \_\_\_\_\_

\_\_\_\_\_

## NEW ZEALAND CONTACT

(If applicable)

Name of Contact Person: \_\_\_\_\_

Address (in NZ): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

Email: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

\_\_\_\_\_

## GENERAL DETAILS

Have you applied for Alfriston College before: Yes  No

If yes, when:     /     /

Have you had a brother or sister enrolled at Alfriston College before: Yes  No

Name: \_\_\_\_\_ Year Attended: \_\_\_\_\_

Have you studied at a NZ school before: Yes  No

If yes, please state the school you last attended in NZ: \_\_\_\_\_

How many years have you studied English: \_\_\_\_\_ months \_\_\_\_\_ years

Do your parents speak or read English: Speak: Yes  No

Read: Yes  No

What is your planned future career: \_\_\_\_\_

\_\_\_\_\_

## What subjects do you hope to take at Alfriston College?

(Subjects are confirmed after enrolment and assessment)

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

4 \_\_\_\_\_

5 \_\_\_\_\_

6 \_\_\_\_\_

Do you want to take Outdoor Education? Yes  No



# Alfriston College International Application for Enrolment

## INSURANCE DETAILS

You **must** have insurance before travelling to New Zealand. Most international students are not entitled to publicly funded health services while in New Zealand. You may be liable for full costs of treatment.

Is Alfriston College required to arrange insurance for you? Yes  No

If you already have insurance, record the details below and attach a copy.

Insurance Policy Provider: \_\_\_\_\_ Insurance Policy Number: \_\_\_\_\_

Insurance Expiry Date:    /    /

## INSURANCE MEDICAL QUESTIONS

The following medical questions are to be completed by the student or their parent/guardian.

- Are you, or the insured person, suffering from a medical condition, illness or injury, including sports related injuries? Yes  No
- Have you, or the insured person, been hospitalized in the past 12 months? Yes  No
- Are you, or the insured person, currently taking any medication? Yes  No
- Have you, or the insured person, ever received treatment for any type of heart ailment, circulatory condition, cancer or back or spinal problems? Yes  No

If you have answered YES to any of the questions above, you must write a full description of medical condition(s) and treatment / medication below. Existing medical conditions are not automatically covered under the Policy. You will be advised in writing by us whether or not we are able to organize cover for your existing condition.

---



---



---



---



---

Insurance is organized through Southern Cross. You can see the policy details at: <https://www.scti.co.nz/international-student>



# Alfriston College International Application for Enrolment

## ACCOMMODATION REQUIREMENTS

- Do you wish to have a homestay organised by Alfriston College? :      Yes       No
- I wish to organise my own accommodation (Designated Care Giver):      Yes       No
- I will be living with my parents:      Yes       No

(Please provide copy of your full birth certificate stating your parents' names and copy of their passport and visa)

## DESIGNATED CARE GIVER (DCG) DETAILS

(If staying in accommodation NOT organised by Alfriston College)

Name of Caregiver: \_\_\_\_\_

Address (in NZ): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_ Mobile Number: \_\_\_\_\_

Email: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

*Please note: A DCG must be a relative or close family friend of the family. This accommodation must be approved by Alfriston College prior to the student's arrival. Please provide a copy of the passport (and visa if applicable).*

## PERSONAL DETAILS

- Are you happy to live with cats / dogs?      Yes       No
- Do you smoke?      Yes       No
- Do you mind living in a house with smokers?      Yes       No
- Are you happy living with a family with young children?      Yes       No
- Are you happy living with a family with no children?      Yes       No
- Do you require any special foods, or is there something you can't eat?

Do you require any religious observances? Give details:

\_\_\_\_\_

What type of host family do you think would suit you best?

\_\_\_\_\_

\_\_\_\_\_

Please provide a short hand-written letter to introduce yourself to your new host family.



# Alfriston College International Application for Enrolment

## Alfriston College Computing / Cybersafety Student Use Agreement

### Student:

#### *I understand that:*

- I cannot use the information technology resources or Internet at school without signing and handing in the completed enrolment form.
- Computers and other communication technology equipment that belongs to Alfriston College are intended for educational purposes. Any other communication technology equipment that I use within the school environment (e.g. mobile phone) will be used in accordance with the school regulations.
- When using a global information system such as the Internet it may not always be possible for the school to filter or screen all material which is inappropriate, (e.g. legal pornography), dangerous, (e.g. bomb designs), or illegal (e.g. child pornography or stolen credit card numbers). It is therefore **each learner's responsibility** not to initiate access to such material, to distribute such material by copying, storing or printing, or have any involvement with such activity.
- When using the email facilities at school, it may not be possible for the school to monitor or filter all messages; it is therefore **each learner's responsibility** to ensure that any electronic correspondence will not cause offence or be otherwise inappropriate.
- The school will view seriously involvement in any incident in which communication technologies are used to facilitate misconduct e.g. harassment, bullying, plagiarism, exam cheating etc.
- The school reserves the right to check at any time, work or data related to communication technologies in the school environment.

#### *I will take care of information technology resources, including:*

- I will not damage computer equipment or furniture and will use the resources with due care.
- I will not use any school computers for games (unless approved by assistant Principal).
- I will not attempt to breach copyright (e.g. by illegally copying software).
- I will not bring software from home to use on an Alfriston College computer.
- I will not plagiarise by illegally copying text without referencing the source.

#### *I will be considerate to other users, including:*

- I will not monopolise equipment.
- I will not deliberately waste computer resources (e.g. unnecessary printing).
- I will not intentionally disrupt the smooth running of any computer or the school's network (**including use of someone else's account or by-passing logon security**)
- I will not scan or display graphics, record or play sounds, or type messages that could cause offence to others.
- If I accidentally encounter inappropriate, dangerous or illegal material I will immediately remove it from the screen/turn off the screen and notify a supervising teacher without disclosing the material to any other student.

# Alfriston College International Application for Enrolment

## Alfriston College Computing / Cybersafety Student Use Agreement

*I will respect the need for privacy and security, including:*

- I will not share my password or account with anyone (**you will be responsible for any agreement violations traced to your account**).
- I will not reveal my home addresses or phone numbers, mine or anyone else's, in cyberspace.
- I will use external computer storage devices (e.g. USB's, external hard drives) only in accordance with the school regulations.
- I will not attempt to upload or create computer viruses or be involved with other forms of electronic vandalism.
- I will **immediately** report any cybersafety problems to a class teacher or Assistant Principal.

*I accept that:*

Breaching this agreement (or any involvement in such a breach) may result in my access to the Computing and Communication Technology resources at Alfriston College being withdrawn, which could make me ineligible to continue studying a particular subject. I also understand it could result in contact of my parents/guardians and/or in disciplinary action by the School.

---

### **Parents or Guardian:**

#### ***General use of computing/communication technology resources:***

As the parent or guardian of this learner, please read the Computing / Cybersafety Student Use Agreement with them to ensure he/she understands his/her obligations. The computer/communication technology resources at Alfriston College are designed for educational purposes and that any breach of the rules and conditions as set out in this agreement can lead to loss of privileges or disciplinary action. If your child steals or damages equipment this could result in a bill for the cost of replacement parts or repairs. This agreement applies to communication technologies your child brings into the school environment.

#### **Access to cyberspace:**

Alfriston College will take all appropriate measures to minimise the risk of exposure to illegal, dangerous or inappropriate material in cyberspace, accessed through such means as the Internet, email or text messaging. The school emphasises that ultimately it is each learner's responsibility not to initiate access to, or have any involvement with, such material.

---

### **Related Resources:**

#### **Websites:**

<a href="http://www.netsafe.org.nz">http://www.netsafe.org.nz</a>	<a href="http://www.cyberkidz.co.nz">http://www.cyberkidz.co.nz</a>
<a href="http://www.cybersmartkids.com.au">http://www.cybersmartkids.com.au</a>	<a href="http://disney.go.com/cybersafety">http://disney.go.com/cybersafety</a>
<a href="http://www.netsmartz.org">http://www.netsmartz.org</a>	



# Alfriston College International Application for Enrolment

## Acceptance of Terms

On acceptance of your enrolment, Alfriston College will undertake to deliver a high quality curriculum in a supportive and safe environment.

### Student's Guarantee

I request that I be admitted to Alfriston College. I understand and will abide by the conditions and rules as set out in the school's Computing / Cybersafety Student Use Agreement. I further understand that there may be consequences (including the possible loss of access and even disciplinary action) if I should commit any breach of these conditions.

I will attend regularly and abide by the school's rules, regulations and expectations.

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

### Parents / Caregivers' Guarantee

I/we declare that the information provided in this enrolment application is true and correct.

I/we agree to the use (including disclosure) of the above information by the staff of the college for any purpose related to the education or well-being of the student concerned.

I/we have read and agree to the Computing / Cybersafety Student Use Agreement. My son/daughter/ward must restrict his/her actions in using the computers and the internet to those allowed by the agreement.

Once this section has been signed, students will be provided with an individual logon which will give them access to the College's network. As part of this they will get a personal email address and have access to the internet. They will also be provided with a logon for the College intranet (moodle) which can be accessed remotely.

**I/we are willing for my child's photograph or school work to be used for publicity material (eg prospectus, website or in public displays).**

I/we will ensure our child will attend school regularly wearing correct school uniform, complete home learning and will abide by the school rules.

I/we understand that all student possessions (personal, electronic gear, wallets, uniform items) are the responsibility of the student and that Alfriston College takes no responsibility for any loss of these possessions.

I/We agree for my child to be tested for substance abuse by the College's medical personnel should the need arise

I/we agree to pay all compulsory fees as set by the Board of Trustees.

I/we accept the authority of Alfriston College and are aware that Alfriston College will act according to the Code of Practice for the Pastoral Care of International Students <http://www.nzqa.govt.nz/assets/Providers-and-partners/Code-of-Practice-NZQA.pdf>

Signature of Parent / Caregiver: \_\_\_\_\_ Date: \_\_\_\_\_

*Note: Failure to disclose relevant information or the provision of false information may result in termination of enrolment.*



## Alfriston College International Application for Enrolment

**Please include with this application:**

- Passport copy
- School report (latest)
- Recommendation letter from principal or head teacher
- Letter of Introduction to host family
- Copy of existing insurance policy (if using while in NZ)

**Download from <http://www.alfristoncollege.school.nz/international/enrolment-procedure>  
complete and include with this application:**

- Medical Form
- Homestay Agreement (if required)
- Tuition Agreement
- Refund Policy
- Designated Care-Giver Agreement (if required)